

APPLICATION FOR EMPLOYMENT

Please check here if you have applied with us before:

A resume may be attached in place of filling in some of these questions, however, please answer all questions either here or on the resume.

PERSONAL

Last Name	First	Middle	Phone (days)
Street Address			Phone (evenings)
City, State, Zip			Email

POSITION

Type of position desired	Looking for: <input type="checkbox"/> a regular / ongoing position <input type="checkbox"/> a short-term / seasonal position
What special skill or training do you have to offer?	Status: <input type="checkbox"/> full-time, 35 - 40+ hrs /wk <input type="checkbox"/> part-time, desired # of hrs: _____
	Would you be available for overtime / extra hours? <input type="checkbox"/> Yes <input type="checkbox"/> No
Are you legally eligible for employment in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No, explain:	Date of birth, if NOT over 18
	Available start date?
Any compensation expectations?	
What is your reason for applying here at this time?	

PREVIOUS EMPLOYMENT (list three most recent jobs)

1) Company Name	Location (city, state)
Give job title and describe your work	
Name of supervisor	Permission to contact: <input type="checkbox"/> Yes, phone: <input type="checkbox"/> No, reason:
Dates of employment (month/year)	Reason for leaving

2) Company Name	Location (city, state)
Give job title and describe your work	
Name of supervisor	Permission to contact: <input type="checkbox"/> Yes, phone: <input type="checkbox"/> No, reason:
Dates of employment (month/year)	Reason for leaving

3) Company Name	Location (city, state)
Give job title and describe your work	
Name of supervisor	Permission to contact: <input type="checkbox"/> Yes, phone: <input type="checkbox"/> No, reason:
Dates of employment (month/year)	Reason for leaving

Discuss any other work experience that may be applicable

EDUCATION

Elementary School	Location (city, state)	Completed through grade:
Jr./Sr. High School	Location (city, state)	Completed through grade:
Course of study and classes that interested you		Did you graduate?
Trade School or College	Location (city, state)	Did you complete?
Course of study / major	Certification / degree earned	
Graduate School	Location (city, state)	Did you graduate?
Course of study / major		Degree earned

OTHER BACKGROUND

MILITARY (describe branch, years of duty, rank, training)

Membership in any Civic, Safety, or Professional Organizations you would like us to know about

Hobbies and Interests you would like us to know about

Discuss any previous experience in manufacturing environments. What sort of work and responsibilities, exposure to Lean Mfg. concepts, etc.?

PERSONAL or WORK REFERENCES (optional at this stage, no family members)

Name	Relationship	Phone
Name	Relationship	Phone
Name	Relationship	Phone

Names of anyone you know who work here

The information provided in this Application for Employment is true, correct, and complete. If employed, any misstatement or omission of fact on this application may result in my dismissal. I understand that acceptance of an offer of employment does not create a contractual obligation upon the employer to continue to employ me in the future.

Signature of Applicant _____ Date _____

Thank-you for considering Maple Landmark. We will review your application for any appropriate position that becomes available and will contact you should an interview be appropriate. Applications are held for 6 mos., please reapply after that time.

Maple Landmark, Inc. is an Equal Opportunity Employer and does not discriminate with regard to race, creed, color, sex, age, national origin, handicap or veteran status.